



WONGAN HILLS DISTRICT HIGH SCHOOL

Vision: Pursuing excellence!

Subject	School Council Meeting
Time	6.30pm
Date	Monday, 22 May 2023
Location	School Library
Chair	Renae Millsteed
Present	Fiona Yeats, Sian Whitfield, Natalie Read, Sara Betty, David Sinclair, Leanne Bradford, Danelle Hasson, Aleisha Coad, Renae Millsteed, Dillan Elliott, Meagan Pontifex, Tanya Johns
Apologies	Nil

Time	Item	Documents	Purpose	Led by	Recommendations
6.30pm	Welcome <i>Includes introductions, apologies and noting of minutes of last meeting. Correspondence in and out, conflicts of interest.</i>		For Approval (minutes)	Fiona Yeats	Minutes of the Meeting held 27/3/2023 are endorsed
6.35pm	Councillor Training	Fiona conducted online Councillor Training- Module 1. All members participated and found session useful.		Fiona Yeats	
7.00pm	IPS Application	Renae Millsteed and Fiona presented outcomes of IPS session attended that day. Explained the application process in greater detail and outlined the steps that school and council must undertake to complete the process. First step is to conduct a School Culture Survey which will inform council of areas of concerns for parent cohort. Require approximately a third of all families to complete the survey in order to complete this step.		Fiona Yeats and Renae Millsteed	
7.10pm	Election of Chair and Secretary	Fiona called for nominations for Chair - Renae Millsteed nominated by Sian Whitfield and Sara Betty, Renae accepted and all agreed. Renae Millsteed elected as Chair. Fiona called for nominations for Secretary - Sara Betty nominated herself, no other nominations and all agreed. Sara Betty elected as Secretary.		Fiona Yeats	
7.20pm	Annual Report	All members had been previously provided with a copy of the report. Fiona explained that they had changed the format to previous years - it has been simplified and made more user friendly. Effort has been made to hone in on the positive aspects of WHDHS but also include some challenges for the school moving forward.		Fiona Yeats	
7.25pm	Strategic Plan	Fiona gave an update on current status of strategic plan - we are currently still working through the current plan to identify our priorities as a school and community are moving forward. Staff sessions have been held and moving staff and council members will work in collaboration. Once priorities have been identified then strategies will be developed into a workable document with the inclusion of data and measurable target. The document will be considered a permanent draft.		Fiona Yeats	
7.40pm	NAPLAN	No results as yet.		Fiona Yeats	
7.45pm	Attendance Data	Fiona presented attendance data for the prior 3 terms and highlighted ongoing issues with poor attendance. Regular attendance is considered to be 90% attendance or 5 days or less per Term absence. Currently only 50% of students are attending regularly. Council discussed various strategies to address this issue with all members agreeing that it was concerning to have such low numbers of students attending regularly. Fiona also noted that changes to how attendance is being recorded statewide will impact school everywhere.		Fiona Yeats	
8.10pm	Principals Report	Fiona presented her Principals Report and some light discussion was had.	For noting	Fiona Yeats	
8.20pm	Finance Report	Attached - Cash Budget. Please note that \$250000 has been transferred from our salaries budget surplus to our cash budget and invested in our online saver account.	For noting	Fiona Yeats	Council noted the 2023 Cash Budget as presented.
8.25pm	Meeting Evaluation	General consensus from the committee was that it was a good meeting despite going overtime. It was agreed that meetings will be scheduled at begin at 6.00pm moving forward and estimated for 2 hours in length given ongoing training and number of new members.			
8.30pm	Close	Closed 8.30pm			

Chairperson
Renae Millsteed

Principal
Fiona Yeats

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