

WONGAN HILLS DHS

'Pursuing Excellence'

PARENT INFORMATION BOOK



WELCOME

Welcome to Wongan Hills District High School. We hope that your association with our school will be a happy and rewarding one. Wongan Hills District High School provides a quality education to students from Kindergarten to Year 12.

We offer a comprehensive educational program delivered by a very dedicated and professional staff whose experience and expertise benefits all the students we teach.

The school prides itself on high expectations of behaviour, sporting pursuits and its ability to provide each student with the knowledge, skills and attitude required for life-long learning.

The students graduating from the school have been able to achieve their goals in careers, training or further education.

Included in this booklet is an array of information provided to familiarise you and your children with the procedures and structures which have been put in place to enhance educational outcomes for all students.

Please do not hesitate to make contact with relevant classroom teachers, or Deputy Principals in order to closely monitor your child's educational achievements and to clarify any issues which may arise.

We welcome your involvement, participation and suggestions and look forward to working in partnership with you in order for your children to achieve to their potential in all areas.



LOCAL INFORMATION

Wongan Hills District High School is a medium size district high school. The school caters for a range of students from Kindergarten to Year 12. Wongan Hills DHS offers opportunities for students in Senior School (Years 11 & 12) to engage in a face to face delivery program of WACE subjects or to study through the School of Isolated and Distant Education (SIDE) for an ATAR score or to complete an alternative WACE program. Six bus routes service primary and secondary students living out of the town site but within the catchment area.

Wongan Hills District High School has well-presented grounds and play areas. The school maintains regular upgrades to the buildings with all areas being air conditioned and the grounds routinely maintained by our onsite gardener.

In the last 2 years' extensive works at the school have been completed which has included new basketball courts, toilet upgrades, classroom refurbishments, the top oval being grassed, refurbishment of the staffroom and library, the front carpark along with some interior and exterior painting to over the value of \$970,000.

Wongan Hills DHS has specific purpose built buildings, including; 2 Early Learning Centres, a Science Laboratory, Home Economics room, Design and Technology workshop, Digital Technologies Laboratory, Visual Arts room and a Music room. These purpose built classrooms provide teachers specialised in these learning areas a learning environment that supports the delivery of these specialised programs that meet the Western Australian Curriculum.

A separate well equipped learning area is provided to the Year 11 and 12 students to support them in achieving success in their senior schooling.

A Library/Resource Centre provides facilities for the whole school to access.

The school has excellent Information Technology facilities with a curriculum network that encompasses the school. Wireless and cabled Internet access is readily available and there is a remote service to assist trouble-shooting. Interactive whiteboards are located in all classrooms throughout the school and staff members attend professional learning to ensure students maximise learning opportunities embedding information technology.

The town of Wongan Hills has excellent sporting facilities, which include an aquatic centre and sporting complex catering for a wide variety of sports. Wongan Hills has a range of services and businesses that the school has a strong working relationships with to enhance learning opportunities for the students.

SCHOOL PROGRAMS

- Primary Extension and Challenge (Years 5-7 students)
- Emergency Services Cadets (Years 7-12 students)
- In-Term Swimming program for primary school students
- Kindergarten to Pre-Primary Transition Program
- Occupational Therapy Support Program
- Speech Therapy Support Program
- Work Experience Programs for Year 10-12 students
- VET & SIDE Programs for Year 11 & 12 students
- Traineeship Programs for Year 11 & 12 students
- Certificate qualifications offered to Senior School Students
- Music Therapy Group
- Student Leadership through Student Council and House Factions
- Breakfast Club
- Zones of Regulation Social/Emotional Learning Program

CONTACT DETAILS



Principal – Bruce.W.Nind@education.wa.edu.au



Associate Principal (Curriculum) – Karen.Clark2@education.wa.edu.au



Deputy Principal (Student Services) – Lesa.Simpson@education.wa.edu.au



Manager Corporate Services – Kellie.Anspach@education.wa.edu.au

Telephone – 08 9671 2300. Email – Wonganhills.DHS@education.wa.edu.au

Website – wonganhillsdhs.wa.edu.au

SkoolBag App – Available via the Apple App Store or Google Play

SCHOOL VISION AND BELIEFS

Wongan Hills District High School Vision

'Pursuing Excellence'

At Wongan Hills District High School we believe:

1. In a school culture of high expectations.
2. In ensuring a safe and supportive environment.
3. That leadership is shared.
4. In a whole school educative approach to behaviour management.
5. In building and sustaining positive relationship with the community.
6. In a commitment to environmental responsibility and sustainability



SCHOOL BEHAVIOUR EXPECTATION

The school community has explicit expectations of behaviour of all it's members with a view to creating a school that is a safe, positive learning environment where our students are engaged and successful.

Our behaviour expectations are:

BE RESPECTFUL

BE SAFE

BE POSITIVE

BE AN ACTIVE LEARNER

The premise for these expectations include:

- All students have a right to learn.
- All teachers have a right to teach.
- Each person is responsible for his/her own behaviour.
- Each person has the right to work out problems which arise.
- Each person has the right to have his/her property respected and work in a safe and attractive environment.

Teachers, in conjunction with students, formulate a set of classroom rules that reflect the expectations of our school; to be safe, be respectful, be positive and be an active learner. Consequences for breaches of expectations are the same throughout the school. The significant aspect of all class rules is that students are entitled to an education free of distractions and disturbances caused by others.

The School's Positive Behaviour Plan (Behaviour Management Policy) can be obtained from the school's website or front office.



ZONES OF REGULATION

All students at Wongan Hills District High School participate in The Zones of Regulation® curriculum (or “The Zones” for short), which are lessons and activities designed by Leah Kuypers, licensed occupational therapist, to help people gain skills in the area of self-regulation.

The lessons and learning activities are designed to help the students recognise when they are in the different zones as well as learn how to use strategies to change or stay in the zone they are in. In addition to addressing self-regulation, the students will continue to gain an increased vocabulary of emotional terms, skills in reading other people’s facial expressions, perspective about how others see and react to their behaviour, insight into events that trigger their behaviour, calming and alerting strategies, and problem solving skills.

We run dedicated activities for The Zones of Regulation each fortnight as part of the Health curriculum, these vary from 10 minute lessons up to 1-hour lesson depending on the content being taught. These lessons are tailored to the different year levels however the critical content being delivered is essentially the same. This way all Wongan Hills students are getting the same information in the same time frame.

If you would like to discuss The Zones of Regulation, please make an appointment through the office or contact lesa.simpson@education.wa.edu.au

The **ZONES** of Regulation®

			
BLUE ZONE Sad Sick Tired Bored Moving Slowly	GREEN ZONE Happy Calm Feeling Okay Focused Ready to Learn	YELLOW ZONE Frustrated Worried Silly/Wiggly Excited Loss of Some Control	RED ZONE Mad/Angry Terrified Yelling/Hitting Elated Out of Control

REPORTING TO PARENTS

Comprehensive formal reports are provided for parents each semester. These summative School Reports are issued at the end of term 2 and 4 as consistent with department policy.

Other forms of reporting include: interim reports, parent interviews and case conferences.

STUDENT COUNCIL

A Student Council is elected annually with students from Yr 5 to 12 represented on council. The Student Council meet regularly and are involved in co-ordinating assemblies, school socials and other events. Student Councillors are leaders in the school, and the Leadership Camp assists in the development of leadership skills. To be elected on Student Council is a privilege and there are high expectations of behaviour and conduct of Councillors.

SCHOOL ASSOCIATIONS AND COMMITTEES

WONGAN HILLS DISTRICT HIGH SCHOOL – SCHOOL COUNCIL

The School Council work alongside the Principal and collaborates to continually improve the school. School Council meets regularly to monitor school performance. Parents are notified of the dates and times through the term planner.

The Function of the Council is to take part in:

- a) establishing and reviewing the School's objectives, priorities and general policy direction
- b) the planning of financial arrangement necessary to fund those objectives, priorities and directions and
- c) evaluating the school's performance in achieving them.
- d) to promote the school in the community
- e) to take part in the formulating of codes of conduct for students
- f) to determine in consultation with parents the dress code for students
- g) to carry designated functions in relation to Religious Instruction, approval of charges and contributions, approval of booklists, advertising and sponsorship.

PARENTS AND CITIZENS ASSOCIATION (P & C)



WONGAN HILLS DISTRICT
HIGH SCHOOL

The Wongan Hills P & C Association meets once a term. Parents are notified of the dates and times through the school calendar and newsletter. All other parent committees come under the auspices of the P & C Association. Parents and interested community members are welcome to attend.

The purpose and function of the Wongan Hills Parents and Citizens Association is to:

- Encourage parent participation and involvement in the school;
- Provide a forum to discuss issues pertaining to the school and its community;
- Provide extra amenities for the benefit of students through fund raising and monitor all other parent committees.



All parents and citizens can be members of the above association. Only financial members (a annual fee of \$1 per person) are entitled to vote. All positions become vacant at the Annual General Meeting held early in the year and all positions are re-elected.

Secretary Contact: wonganpc@gmail.com

GENERAL INFORMATION

SCHOOL CONTRIBUTIONS AND CHARGES

The Department of Education authorises schools to request funds to support educational programs. The amount varies between primary and high school students. Charges are included but are not exclusive to: extra cost options incursions, excursions, camps etc. A Contributions and Charges schedule is available from the front office. We greatly appreciate your fees being paid as this money assists in the provision of programs for your child.

PERSONAL USE ITEMS

The Department of Education and Training will supply some text materials and workbooks. However, parents are asked to provide items for personal use by the student. A list of these requirements for each year level will be issued at the end of the year end are also available on the SkoolBag App school webiste. Please ensure that all items are marked with your student's name.

The school urges parents to purchase the items listed and not to purchase inadequate or inappropriate materials (such as oversized biros, pencils and the like). Please assist the school by purchasing the standard equipment list. Some items (such as pencils, biros, etc) will need to be replaced on a regular basis and it would be appreciated if parents check to see that their child has all the suggested equipment throughout the school year.

PAYMENT BY ELECTRONIC BANKING

We prefer payment by electronic banking, account numbers are also provided with Statements at the start of each year.

Banking Details: Wongan Hills District High School

BSB: 036177 **A/C:** 160549 *Reference: Family Name VolCons (eg Smithvolcons)*

MONEY AT SCHOOL

Kindergarten – Year 6: All payments for collection by teachers should be brought to school in a sealed envelope. Stated on the envelope should be the child's name and the purpose for the payment. These payments will be collected by the classroom teacher.

Secondary School: All money is paid at the front office.

SCHOOL SIREN TIMES

School commences:	8.45 am (High School TAG) and 8.50 am (K – Year 6)
Morning recess:	10.50 am – 11.10 am
Lunch:	1.10 pm – 1.45 pm
School closes:	3.00 pm
<u>Wednesday Early Close</u>	<u>2.30 pm</u>

SCHOOL OFFICE

The school office is attended for three days prior to school opening at the beginning of the school year. The office is not attended during other school vacations. Office Staff are in attendance between 8.30 am and 3.30 pm Monday – Thursday and 8.30 am – 3.00pm Friday.

LUNCHES

Students are able to order their lunch at school on Fridays only. Lunch orders must be placed in the Lunch Order box located in the junior corridor before 9am.

Wongan Hills Bakery provides the lunch orders. Lunch Order forms are available on the Skool bag app, school website or on top of the lunch order box.

LUNCH EATING

Pre Primary - Year 5 students spend the first ten minutes eating their lunch supervised; in the undercover area and Year 6 covered seating area and High School students on their verandah.

Due to the possibility of an allergic reaction we ask that no nuts are packed for consumption at school.

SCHOOL PHOTOS

A commercial photographer attends once a year. The date is advised through the school newsletter. Class and individual photos are taken. Family photos can be taken if arranged by completing the Family Photo section of the order form sent home. Payment and forms need to be given to the photographers on the day of photos.



KINDERGARTEN

In 2021 Kindergarten students will attend for full days.

Semester One – Term 1 and Term 2

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>

Semester Two – Term 3 and Term 4

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>

PRE-PRIMARY (full time)

Attendance at Pre-Primary is compulsory for five days a week, from the start of the school year. The Pre-primary is located adjacent to the school building, with access from Johnston Street. If children are finding attendance tiring parents should contact the Pre-Primary teacher.

DUTY AND SUPERVISION

Teachers are on duty to supervise students during recess and lunch breaks and before school from 8.30am. Students are allocated specific play areas according to year levels (see attached Duty and Play Area Map.) Before 8.30am we cannot guarantee adequate duty of care so please do not allow your child to be on school grounds before this time.

School sporting equipment is available to students, for this reason bringing equipment from home is discouraged.

STUDENT DRESS CODE

All students are to adhere to the Student Dress Code which has been endorsed by the school community through the School Council. A copy of the Student Dress Code can be found on the school's website or at the Front Office

SUN SMART SCHOOL

Our school is a Sun Smart school. The Sun Smart Policy states that hats are to be worn all year round. From 2021 ALL students must wear a wide brimmed or bucket style navy blue hat.

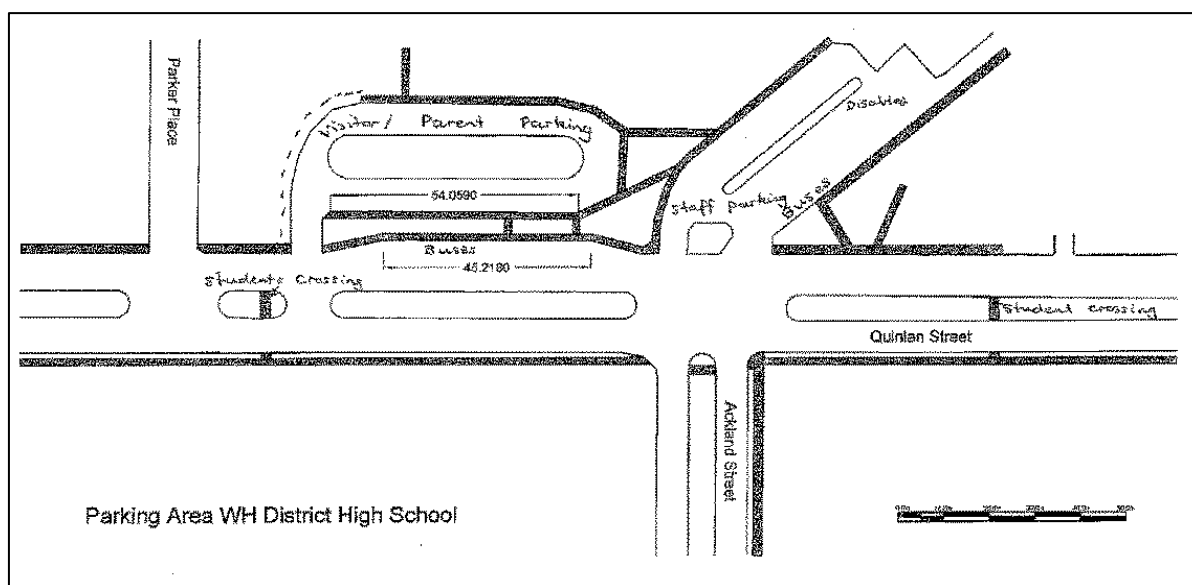


PARENT PARKING & ROAD CROSSINGS

Street parking is available along Quinlan Street and there is a designated parent car park off Quinlan Street. There is also a "Drop and Wave" bay located within this carpark.

Parking is available to parents at both the Kindy (off Parker Place) and Pre-primary (off Johnston Street) buildings for those parents. Parents are asked not to pick up or drop off students in the staff car park at the front of the school.

Students walking to school and crossing the Quinlan Street road are to follow the walk paths and yellow railings. Please be vigilant in this area during the busy pick up and drop off times. In 2013 a road safety audit was conducted of which the following map was recommended and subsequently implemented. Please feel free to ask at the Office for more information if required.



(Black areas are the walk paths)

SCHOOL TRAFFIC ZONES

School Zones are designated to the roads on the perimeter of the school where a 40km/h speed limit is enforced between 7.30am and 9am then in the afternoon between 2.30pm and 4pm. These areas are signed with electronic signage on Quinlan Street ensuring the safety of our students arriving and departing school.

BICYCLES / SCOOTERS & SKATEBOARDS

For safety reasons, bikes are not to be ridden in the school. They should be wheeled to and from the bike racks. Students can choose to lock their bikes to the bike rack.

Please remember that students are encouraged to wear a bicycle helmet



LIBRARY

The school library plays an important and vital role in our school. It contains a varied selection of fiction, non-fiction, reference books. Parents are asked to check that books borrowed by their children are returned by the due date and that any damage to books is reported to the school. Please remember that students require a library bag. Lost books are to be paid for by the person responsible for losing them. All books should be returned at least a week before the holidays start and no new books taken out until school resumes.

BOOK CLUB

Scholastic book order forms are sent home with students on a regular basis. Purchases can be made by returning the order form to school with the money (or cheque made out to WHDHS). The school library benefits from sale commissions.

BOOKFAIR

A Scholastic Book fair is held once a year, in the school library. Purchases may be made over a period of a week usually in Book Week. The library benefits from a sales commission.

LOST PROPERTY/PERSONAL ITEMS

All lost property is placed in a box located in the undercover area. Parents can assist in the identification of lost property by clearly marking all articles of clothing with the student's name. Parents are invited to reclaim items at any time from the lost property box. Students who bring to school items of a personal nature such as toys etc do so at their own risk. The school assumes no responsibility for lost or broken items.



BUSES

WONGAN HILLS DISTRICT HIGH SCHOOL BUS SERVICES.

Route	Bus Driver	Phone
Ballidu	Hans Krieger	0428 741 237
East	Don & Teresa MacPherson	0409556103
Lake Hinds	Mrs Cheryl Whyte	96711 859
Konnongorring	Mr Peter Kelly	96 711 982
Kondut-Ballidu	Don & Teresa Macpherson	0409556103
Calingiri	Mr Don Westlake	0427 287 022

Parents are requested to directly notify the bus driver/contractor in writing or verbally of any changes to student daily travel routine.

Only as a last resort should the office be asked to run messages regarding changes to student's bus travel arrangements. This minimises mixed messages and confusion.

Applications for transport assistance can be applied for through School Bus Services www.schoolbuses.wa.gov.au or (13 62 13)

Any issues should be reported to the Contractor.

School Bus Regulations – Students must obey these rules for bus travel.

- Do not change seats while the bus is in motion.
- Do not lean out of the window or against the door at any time.
- Do not cause any disturbance or interfere with other pupils.
- You must obey the instructions of your bus driver.
- After alighting from the bus children must stand back until the bus has moved away and not cross the road until they can see that the road is clear.

A very serious view will be taken of misbehaviour and bus drivers will deal with offenders and/or work with the Public Transport Authority.

COMMUNICATION

The school staff welcomes your active involvement in the partnership of education.

Early in the year each class teacher will contact parents with relevant information regarding that year group. Additionally, each teacher will provide parents/carers with their email contact details and ask that parents also provide email contact details to them to facilitate ease of communication for the whole class and at an individual level.

WEBSITE

The Wongan hills DHS school website was re launched in 2020 with a fresh new look. We encourage all parents to regularly check the website for communication from the school. For those parents who do not access Facebook the website has a Facebook feed so parents are thoroughly informed.



UPDAT-ED



Wongan Hills District High School has their own App which is available for download from the Apple Store, Google Play and the Windows App Store. By downloading the App, you will stay up to date with all events and notification's happening within the school.

SEE SAW APP

Our Kindergarten and Pre-primary educators also utilise the See Saw App to keep parents up to date on class events. Parents will be supplied with log in details when the year commences.



SCHOOL NEWSLETTER – WONGARETTE

This is uploaded to the school [website](#) and SkoolBag app each fortnight on a Wednesday afternoon. It contains items of information about school activities, programs, class events and P & C information. Community notices are welcome and these must be presented in writing to the office by Tuesday 12pm.

FACEBOOK

To promote achievements and successes of our school and students we have a school Facebook page. Posts are regularly uploaded.

SMS COMMUNICATION

Parents of students who are marked with an unexplained absence will receive a SMS from the school notifying them. You can reply to this message explaining the absence.

SMS Communication is also used to notify parents if their child is to be recognised at Assembly.

Parents may also be notified via SMS where urgent information needs to be communicated.



UPDATING INFORMATION

The information which you provide on the Application for Enrolment is important in helping us look after your child and should be kept up to date. In particular, we need to know: change of address, change of telephone & mobile numbers, change of parent's work arrangements, change of student's health/medical status, change or email address.

ATTENDANCE

The likelihood of success in learning is strongly linked to regular attendance and appropriate participation in educational programs. The School Education Act 1999 requires compulsory aged students to attend school.

A record of daily attendance must be kept by the student's teacher. Teachers are also required by law to gather information on student absences to record.

Absences – Absences must be for a legitimate reason. Any absence for part or all of a day, or many days, must be covered by a written explanation or phone message from a parent/carer. Notes should be dated and specify the actual date(s) and reasons for such absences (if a note or phone call is not received, follow up contact will be made), within three days of a child's return to school. Absences that are not explained within 5 days of the absence may result in Loss of Good Standing until the absence has been reasonably explained (see above).

When a note is supplied, it needs to be acceptable by law. For example, a note which states "John was absent with my permission" does not give a legitimate reason for absence. A parent is not entitled to keep a child from school without good reason. Such a reason is usually sickness or urgent family business. If you have appointments in Perth or know in advance that your child will be absent, the school needs to be informed.

Planned holidays during the term - these must be endorsed by the Principal beforehand. It is the responsibility of the parent to have a meeting with the Principal at least a week before the holiday takes place.

Punctuality – Lateness to class is disruptive. There is an obligation on parents to ensure that their children are generally punctual in attendance, and are properly equipped for their studies that day. It is expected that the student be punctual and prepared for each lesson.

Students who are late (arriving after the siren) must report to the front office and request a late note.

Did You Know the Impact of Not Attending School Regularly?

Time missed per:	90% attendance	80% attendance	70% attendance
Fortnight	1 day	2 days	3 days
Term	1 week	2 weeks	3 weeks
Year	4 weeks	8 weeks	12 weeks
After 13 years (Yr 10)	1 school year Plus 12 weeks	Over 2 ½ school years	Almost 4 years

GENERAL SCHOOL ACTIVITIES

ASSEMBLIES

During assemblies, the school acknowledges students' achievements in the social, sporting, cultural, and academic and citizenship areas. The Student Council takes on the responsibility to organise and host the assembly. Classes take turns to perform items. Parents are encouraged and welcome to attend. If your child is to be recognised at an assembly, you will be informed prior to the assembly day. Assemblies are generally held in the morning during warmer months and in the afternoon during cooler months.

INTERHOUSE AND INTERSCHOOL SPORTING COMPETITION

Interhouse and interschool competitions are conducted annually in swimming and athletics in Term 1 and 3 respectively. House shirts are to be worn at inter house carnivals and school uniforms at interschool carnivals.

In addition, carnivals may be arranged annually between Wongan Hills and the near neighbouring schools in team sports such as football, netball, cricket and cross-country.



HOUSE SYSTEM AND SHIELD



A three House system operates at Wongan Hills District High School to encourage healthy competition. Students are appointed to a specific House, either Hinds (Blue), Mocardy (Yellow) or Ninan (Green) upon enrolment and can earn 'House Points' for their House.

Points are awarded for school work achievements, good behaviour and sporting competition. The winning house participates in a reward activity at the end of each term.

EMERGENCY SERVICES CADETS

The school also has a Cadet Corp that operates within the Secondary School (yr 7-12). Students are given the opportunity to attend various camps and excursions throughout the year. They are taught various skills in the area of; First Aid, Water Safety, Navigation, Bush Survival, Camp Cooking, Search & Rescue, Knot Tying, Fire Safety and expedition planning. The Cadets also liaise with local Fire, Ambulance and Police Service to gain valuable knowledge and establish important community links. The notion of community service is paramount in this valuable program.

TERM PLANNERS

Wongan Hills District High School communicates all important dates on the Term Planners. Updated term planners are communicated to parents early in each Term. Secondary Term Planners are also sent home each term with information about content and assessment of each secondary school curriculum area.

TERM OUTLINES

Course Outlines for all years will be available on the school website by week 2 of each term.

EXCURSIONS

By DoE policy, for any student to attend an excursion, a form containing parental permission and up to date medical information must be held by the school. To make this process easier a Local Excursion Form is sent home at the start of the year. This gives permission for the student to attend an excursion in the local community e.g. sports carnivals.

From time to time, in order to enhance their educational program, our students visit places of interest in the community. Sometimes parent help may be required to assist with these excursions. Your assistance will be greatly appreciated. School uniform is required when students are attending school excursions.

Consent forms must be signed and returned to school before a student may join an excursion. Any costs must also be paid.

INCURSIONS

During the year a number of educational programs are held at school presented by visiting personnel or artists. Participation will sometimes incur a cost but we try to keep incursion costs to a minimum.

CAMPS

Our secondary students will attend several camps throughout the year from leadership camps to cadet camps. Our year 6 students will also attend camp in recognition of their final year of primary schooling.

Camps are a privilege, not a right, and are planned to be educational and recreational. Students must have good standing to attend a camp. If a student has not consistently demonstrated the expected standards of behaviour, achievement and attendance they will not be eligible to attend camp. An alternative program will be provided at school for the duration of the camp. Information on camps will be provided to parents via meetings and written letters and notes.

SWIMMING LESSONS (PP – YR 6)

Swimming lessons are conducted in Term 4 each year.

Classes go to the Wongan Hills Memorial Swimming Pool by bus with their teacher. There is a cost for bus travel and pool entry. All swimming details are communicated to parents at the time included in the school newsletter.

HEALTH AND SAFETY

MEDICATION

No medications will be administered at school without the written permission of a parent or caregiver. It is the responsibility of the parent/carer to notify school staff if a student is taking any medication. It is school policy that a parent provides written notification for all medication both prescription and non-prescription. Forms are available in the school office.

If the Principal is to approve school staff administering, or supervising the administration of, medication to a student, the following requirements must be met:

- The doctor prescribing the drug must be aware that the school will supervise, or carry out administration of medications, on the instructions provided. It is therefore desirable that the doctor provides instructions – as per Medication Instructions Form Prescribing Doctor. These instructions are a mandatory requirement if special arrangements are necessary for the school staff to administer the drug, or monitor the student after drug administration.
- Drugs for administration should be delivered to the school's Principal or designated staff member, who will prepare a student medication record and store the drugs in a locked cupboard.
- All drugs should be contained in properly labelled containers, showing the name of the drug, the name of the student and appropriate dose and frequency.
- Unlabelled drugs will not be administered.

Analgesics are non-prescribed pain suppressants (eg aspirin and paracetamol) and can have undesirable side-effects. Analgesics will not be administered to students without a medical practitioner's written instruction. Non prescribed medication will not be administered by the school without parent/carers written permission, preferably in writing.

The school has the following support staff to assist in providing additional Health services for its students.

SCHOOL NURSE

A school Health Nurse visits the school at regular intervals during the year to carry out routine health checks and immunisations. In some cases, teachers may refer a child to the trained nurse if there is reason for concern.

All Kindy students are routinely screened for sight and hearing. Parents are provided with a report of this screening.

SCHOOL PSYCHOLOGIST

A School Psychologist visits the school regularly. The School Psychologist's role is to assist students who have academic, behavioural or emotional concerns which are affecting their learning. Students may be referred by the school after consultation with parents/caregivers. To action a referral to the school psychologist parents/caregivers will be asked to meet with the class teacher, school psychologist and Deputy Principal to discuss reasons for concerns and plan any required interventions. Review meetings are scheduled to keep parents/caregivers informed of actions.

STUDENTS SICKNESS OR ACCIDENT

Minor injuries or illness during the day are attended by the school. With more serious injuries, or continuing illness, every attempt is made to contact the parents/carers to arrange for the child to be collected from school. If contact cannot be made, it may sometimes be necessary for the child to be taken to a doctor at the school's initiative. Parents/carers are urged to up-date school records regarding current address and telephone numbers. An ambulance will be called if emergency care is required

It is recommended that you join St John Ambulance service to avoid any charges should an ambulance ever be required.

SMOKE FREE CAMPUS

The school reminds all parents and community members that it has a smoke free zone policy. It would be expected that all parents, community members and visitors consider the school's policy and refrain from smoking on the school grounds.

Infectious Diseases

Children suffering from any infectious communicable diseases are to be excluded from school under the Public Health Department Regulations.

Chicken Pox:

- Transmission – contact with an infected person or with articles freshly soiled by mucus or sores from an infected person. Scabs do not spread the infection.
- Incubation Period – from 13 to 17 days. Period of communicability: From 5 days before rash to 5 days after onset of first crop of vesicles.
- Exclusion from School – exclude until fully recovered, or until at least 5 days after eruption first appears. Some remaining scabs do not justify continued exclusion.
- Contacts – Any children with immune deficiencies (eg Leukemia) or receiving chemotherapy should be excluded for their own protection. Otherwise do not exclude.

German Measles (Rubella)

- Transmission – spray or droplet infection; or indirectly through articles freshly soiled by discharge from nose or throat of infected person.
- Incubation Period – 14 to 23 days.
- Period of communicability – from 7 days before to at least 14 days after the onset of symptoms or rash.
- Exclusion from school – exclude; readmit on recovery or 4 days after onset of rash.
- Contacts – not excluded.

Immunisation – measles/mumps/rubella vaccine from 12 months of age and between 10 to 16 years of age. All females of child-bearing age should make sure they are adequately immunised.

Head Lice

- Transmission – contact with infected persons.
- Incubation period – 1 to 7 days.
- Period of communicability – until lice and nits (eggs) are destroyed.
- Exclusion from school – exclude until day after treatment has commenced.
- Contact – Do not exclude. Family contacts will probably be infected and should be treated. Other close contacts should be checked regularly for signs of infestation.

Measles

- Transmission – spray or droplet infection; or indirectly through articles freshly soiled by discharges from nose or throat of infected person.
- Incubation period – 7 to 18 days (usually 10 days).
- Period of communicability – From 5 days before to 4 days after the appearance of the rash.
- Exclusion from school – exclude; readmit on medical certificate of recovery, or at least 4 days after appearances of the rash if well.

- Contacts – unimmunised contacts should be excluded for 14 days after the appearance of the rash in the last case identified in the school, unless contact was immunised within 72 hours of first exposure.

Mumps

- Transmission – spray or droplet infection; or indirectly through articles freshly soiled by discharges from nose or throat of infected person.
- Incubation period – 12 to 25 days.
- Period of communicability – from 6 days before to 9 days after the swelling.
- Exclusion from school – exclude for at least 9 days after onset of symptoms.
- Contacts – do not exclude. Recommend immunisation if not vaccinated.

School Sores (Impetigo)

- Transmission – contact with infected person.
- Incubation period – 1 to 3 days.
- Period of communicability – until sores are healed.
- Exclusion from school – exclude until 24 hours after antibiotic treatment commences. Cover sores/lesions with a waterproof dressing.

Whooping Cough (Pertussis)

- Transmission – spray or droplet infection; or indirectly, through articles freshly soiled by discharges from nose or throat of infected person.
- Incubation period – 4 to 21 days (usually 7).
- Period of communicability – from onset of respiratory symptoms to 3 weeks after onset of 'whoop'.
- Exclusion from school – exclude for 2 weeks from onset of illness or for 5 days after starting antibiotic treatment.
- Exclusion from school – exclude for 2 weeks from onset of illness or for 5 days after starting antibiotic treatment.
- Contacts – exclude family contacts aged less than 7 years for 14 days after the last exposure to infection, or until they have received 5 days of a 14-day course of antibiotics.

School Garden

WONGAN HILLS DHS

↑ Sports Oval

Primary
Playground

Pre Primary

Home
Economics

Design
and
Teacnolory

Cafe

Tech
Rm

AIEO
Office

Rm
10

Rm
11

Rm12
SIDE

Girls Boys
Senior
Toilets

Phys. Ed Office

CADETS
Store

P & C
Store

Junior Primary
Playground

Undercover Area

Rm
5

Rm
6

Rm
7

Rm
8

Rm
9

Library

Girls
Junior
Toilets
Boys

Staff
Room

Staff Toilets
Sick Room
Zones Room

Science
Lab

Rm 4
Computer
Room

Rm
3

Rm
2

Rm
1

Principal's
Office

Photocopy Rm
Work Room

Store

Reception

DPS

DPP

Kindy

Grassed Area (Front Lawn)

Wheel
Chair
Access
Ramp

Art Room

Music
Room

CAR PARK